SUMMARY SCAFFOLD

1. Title

_____

2. Author

_____

3. Read the text. Next, reread the text, and take notes. Then, choose one strategy based on the length of the text:

a. In your own words, tell us what each paragraph is about in a single sentence. (Short Texts)

b. In your own words, tell us what the entire text is about in a few paragraphs. (Short Texts)

c. In your own words, construct an outline of the text using whole sentences. (Short Texts)

d. In your own words, construct a table of contents using whole sentences. (Longer Texts)

e. Try to retell the contents of the text from your own perspective. (Either Long or Short Texts)

f. Using your notes, chronologically assemble a few paragraphs which explain the contents of the text. (Either Long or Short Texts)

Regardless of which method you choose, make sure to record important dates, people, characters, settings, important points, claims, points of support, definitions, explanations, methods, materials, results, data, statistics, etc.).

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