

APA DOCUMENTATION/PUNCTUATION EXERCISES

EXERCISE 1

Place the correct information in the spaces provided (as you would find on the cover page of an APA Document).

Professional:

____ Title _____
____ Author's Name _____
____ Author's Institution _____

-or-

College/University:

____ Title _____
____ Author's Name _____
____ Professor's Name _____
____ Course & Prefix _____
____ Month Day, Year _____

EXERCISE 2

Insert the proper punctuation to complete the quotes (as you would find when using a quote from a secondary source inside of your paper).

1) Dr. Hansen (2005) suggests __, __ ”__ people need to think for themselves in order to be self-sufficient ”__ __ (_ p.167 _)__ __.

2) According to a recent article __, __ ”__ The genders are set, yet men and women are different and equal ”__ __ (_ Morris, 2012, p.31 _)__ __.

3) ”__ Victory is a wonderful thing to have and a horrible thing to use __, __ ”__ stated General Landry _ (_ Morris, 2011, p. 42 _)__ __.

4) Williams Shakespeare has his character Hamlet contemplate the meaning of existence. He states__:

To be, or not to be: that is the question:
Whether 'tis nobler in the mind to suffer
The slings and arrows of outrageous fortune
Or to take arms against a sea of troubles,

And by opposing end them? To die, to sleep,
 No more; and by a sleep to say we end
 The heartache, and the thousand natural shocks
 That flesh is heir to, 'tis a consummation
 Devoutly to be wish'd. To die, to sleep;
 To sleep: perchance to dream: ay, there's the rub;
 For in that sleep of death what dreams may come,
 When we have shuffled off this mortal coil,
 Must give us pause: there's the respect
 That makes calamity of so long life;
 For who would bear the whips and scorns of time,
 The oppressor's wrong, the proud man's contumely,
 The pangs of despis'd love, the law's delay,
 The insolence of office, and the spurns
 That patient merit of the unworthy takes,
 When he himself might his quietus make
 With a bare bodkin? who would these fardels bear,
 To grunt and sweat under a weary life,
 But that the dread of something after death
 The undiscover'd country, from whose bourn
 No traveller returns, puzzles the will,
 And makes us rather bear those ills we have
 Than fly to others that we know not of?
 Thus conscience does make cowards of us all;
 And thus the native hue of resolution
 Is sicklied o'er with the pale cast of thought;
 And enterprises of great pith and moment,
 With this regard, their currents turn awry,
 And lose the name of action _ _ _ (_ Shakespeare, 2011, p.134)_ _

A reader may note the complexity that death has for Shakespeare's character.

5) Dr. Dickey, an eminent biologist, once exclaimed _ _ _ " _ _ " The types of non-indigenous plants found in a residential area may hold an answer to the plight of sufferers of allergies _ _ _ (_ Morehead, 2009, pp.24-28 _)_ _ _.

EXERCISE 3

Insert the proper punctuation to complete the paraphrases (as you would find when creating a paraphrase from a secondary source inside of your paper).

1) Star Wars is based in part on Akira Kurosawa's film The Hidden Fortress _ (_ Anderson, 2012 _)_ _ _.

2) MASH stands for Mobile Army Surgical Hospital, a common acronym used in the United States Military _ (_ Donaldson, 2009 _)_ _ _.

3) While many religious communities have strict doctrines on sexual activity, there seems to be a surprising increase of localized strains of Sexually-Transmitted Diseases in those areas (_ Szczepkowski, 2010, p.32 _)

4) Amerification is the radical notion which claims that Mexico, the United States, and Canada should open their borders to ensure economic prosperity for the entire continent, providing Canadian raw materials, Mexican manufacturing, and transportation of goods by the United States (_ Anonymous, 2013 _)

5) Just as paper books have been replaced by digital documents, personal computers may ultimately be replaced by cellular phones (_ Harrison, 2008, pp.45-65 _)

EXERCISE 4

Insert the proper punctuation to complete the following bibliographic citations (as you would find when creating a "Works Cited" entry from a secondary source).

1) Silverstein, S. (1964). *The giving tree*. New York City, NY: Harper Collins.

2) Life is Good Corporation. (2009). *Life is Good: Simple words from jake and rocket*. Des Moines, IA: Meredith Books.

3) Pausch, R. (2008). *The last lecture*. New York City, NY: Hyperion.

4) Anonymous. (2011). *Life Beyond Hardships*. *Foundation for overcoming obstacles*. Retrieved from <http://www.overcomingoil.org/lifebeyond>.

5) Favreau, J (Director). (2008). *Iron man*. United States: Marvel Films.

EXERCISE 5

Place the information from EXERCISE 4 into a Works Cited page, using the space below.